



# TEXAS CORRECTIONS ASSOCIATION

## SPONSOR/DISPLAY OPPORTUNITIES

2023 SPECIAL POPULATIONS CONFERENCE & SERVICES DISPLAY | NOVEMBER 15-17, 2023 | COLLEGE STATION, TX

### Dear Sponsor/Exhibitor,

We are excited to have you join us as a Sponsor for the TCA 2023 Special Populations Conference at the Texas A&M Hotel and Conference Center in College Station, Texas. The following information will aid in planning a successful showing for your company.

### EXHIBIT HALL SCHEDULE

**Thursday, November 16** 7:00am–9:00am **Set-Up**  
10:00am–10:30am **Break**  
3:00pm–3:30pm **Break**

**Friday, November 17** 10:00am–10:30am **Break**

All exhibits are to be taken down by 12:30pm on Friday, November 17

### TCA 2023 DISPLAY CHECKLIST

- Complete and return the enclosed Exhibitor/Sponsor Contract.**
- Make lodging reservations with Texas A&M Hotel and Conference Center. Reserve online at [www.bit.ly/2023-spc-reserve](http://www.bit.ly/2023-spc-reserve)**

The TCA Display Area is a table top display with no pipe and drape. A six foot table and two chairs are provided with each space. All materials should fit in your table area. The exhibit space is carpeted. Please note that limited on-site storage is available during the conference.

Fees for electrical services and shipping are to be arranged with the hotel directly.

All of our sponsors will be recognized in our conference workbook, at the Welcome on Wednesday evening. Please send your company logo for our presentation and signs.

Completed forms and payments may be mailed to us at the address below.

Make checks payable to **SHSU-TCA** or pay online at [www.txcorrections.org/payment.html](http://www.txcorrections.org/payment.html)

TCA, George J Beto Criminal Justice Center, Sam Houston State University, Huntsville, TX 77341-2296

**Email:** [vfarmers@shsu.edu](mailto:vfarmers@shsu.edu) • **Phone:** (936) 294-1706

If you have any questions please feel free to contact me. I look forward to seeing you in College Station.

*Vanessa Farmer*

Sincerely,  
Vanessa Farmer



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### COMPANY CONTACT INFORMATION

Company Name \_\_\_\_\_

Representative \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**Exhibitor desires a total of \_\_\_\_\_ booth(s), at \$450 for each booth, for a total of \$ \_\_\_\_\_ payable upon return of signed contract to TCA.**

**Enclosed is a Check # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_**  
Online payments available at [www.txcorrections.org/payment.html](http://www.txcorrections.org/payment.html)

### NAMES OF COMPANY REPRESENTATIVE(S) ATTENDING BOOTH.

Each booth includes admission for 2 booth attendees. Additional attendees may be registered at \$50.00 per attendee. Booth registration does not include admission to regular conference sessions. All conference sessions may be attended by registering for the full conference at [www.txcorrections.org/conference.html](http://www.txcorrections.org/conference.html). Full conference registration is \$225.00 per participant. Soliciting is not permitted outside exhibit hall.

Name \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

### Additional booth attendees (\$50.00 per additional attendee)

Name \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

## LOCATION PREFERENCES

We prefer NOT to be located beside the following exhibitor/company:

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We would like to be located beside or near the following exhibitor/company:

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## DRAWING PRIZES

Providing a drawing prize is a great way to attract conference attendees to your booth.

**We will provide a drawing prize(s) to be given away during breaks.**

## EXHIBITION TERMS

**Texas Corrections Association (TCA) and \_\_\_\_\_ (Exhibitor) agree to the following terms for the provision of exhibit space:**

1. Signed Contract and full payment must be received in order to reserve exhibit space.
2. Space will be provided on a first-come, first-served basis for the area of choice.
3. Any additional charges for services not otherwise outlined in this agreement, including but not limited to telephone, special decorations, shipping, storage, and handling are the responsibility of the Exhibitor.
4. Exhibitor will accept booth space assignment as determined by the Executive Director of TCA.
5. Exhibitor may, if he/she desires, cancel the agreement and receive a full refund, minus a service charge of \$100, if written request is received by October 25, 2023. No refunds will be granted after this date.
6. TCA reserves the right to refuse any exhibit or Exhibitor and further reserves the right to shut down any exhibit or Exhibitor for breach of this agreement, or for cause.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**Please copy form and return original along with payment to TCA Headquarters**  
George J. Beto Criminal Justice Center, Sam Houston State University, Huntsville, TX 77341-2296  
**Email:** vfarmer@shsu.edu • **Phone:** (936) 294-1706 • **Fax:** (936) 294-1671