

**36<sup>th</sup>, 156<sup>th</sup>, and 343<sup>rd</sup> JUDICIAL DISTRICT COMMUNITY**

**SUPERVISION AND CORRECTIONS DEPARTMENT**

**POSITION:** COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT DIRECTOR

**OPENING DATE:** 2/27/2018      **DATE CLOSING:** 03/16/2018\*      **SALARY:** Minimum \$90,000 yearly

\* All applications MUST BE post-marked by 03/16/2018 to be eligible for consideration.

**POSITION OVERVIEW:**

The community Supervision and Corrections Department Director is appointed by the County Court-at-Law Judges and District Judges with Criminal Jurisdiction serving the counties of Aransas, Bee, Live Oak, McMullen and San Patricio. The Director shall perform and delegate responsibilities as set out in Chapter 76.004 and 76.005 of the Texas Government Code.

**REQUISITES FOR APPOINTMENT**

Must have acquired a bachelor's degree conferred by a university or college accredited by the accrediting organization recognized by the Coordinating Board, Texas College and University System;

Must be currently certified as a Community Supervision Officer or subject to statutory exemption by employment

**EXPERIENCE AND ABILITIES**

Must have five (5) years experience in the field of Community Supervision showing increased responsibilities in supervision of personnel, programs, and budgets;

Must have a working knowledge of the Texas Code of Criminal Procedure and related penal code statutes enforced by Community Supervision and Corrections Departments;

Must have a good working knowledge of current case law regarding Community Supervision and the operation of Community Supervision and Corrections Departments;

Must have experience in design implementation and operation of community based correctional programs;

Must have an extensive knowledge in public finance and public budget management;

Must be able to formulate and manage budget for the community Supervision and Corrections Department;

Must have a working knowledge of the Standards of the Community Justice Assistance Division of the Texas Department of Criminal Justice;

Must demonstrate ability to communicate with the public, the Court, the local Bar Association, attorneys for the State and Department employees

**APPLICATION CAN BE DOWNLOADED AT [WWW.SANPATRICIOCSCD.COM](http://WWW.SANPATRICIOCSCD.COM) APPLICATION AND RESUME MUST BE MAILED TO DISTRICT COURT, P. O. BOX 700, SINTON, TX 78387. E.O.E.**